

HALIFAX COUNTY BOARD OF EDUCATION  
CENTRAL OFFICE ADMINISTRATION BUILDING

June 6, 2011

**MINUTES**

The Halifax County Board of Education met in session on Monday, June 6, 2011. The meeting was held at the Central Office, located on Hwy 301 South, Halifax, North Carolina.

Present: Dr. Donna Hunter, Chair, Mr. Tyus Few, Vice-Chair, Mrs. Gladys Walden, Mrs. Debbie Hardy, Mrs. Susie Evans, Ms. Carolyn Hawkins and Mr. Clarence Carmon.

Others present: Superintendent, Dr. Elease Frederick, Personnel Director, Dr. Farrell Young, Assistant Superintendent, Mr. Charles Chambliss, Assistant Superintendent, Mrs. Tyrana Battle, Finance Officer, Ms. Charlene Jones, Representatives from DPI: Dr. Pat Ashley, Ms. Catherine Brooks and Board Attorney Larry Armstrong.

Dr. Donna Hunter, Chair, called the meeting to order at 7:10 p.m.

Those present participated in the pledge of allegiance and a moment of silence.

There were no public comments.

Mrs. Debbie Hardy moved to approve the meeting consent agenda and the personnel recommendations as presented in closed session. Mrs. Susie Evans moved in second. Motion carried.

Mr. Keith Hoggard introduced the Student of the Month, Ahmon Pittman, a third grade student, at Scotland Neck Primary School. Dr. Frederick presented the certificate along with a bag of goodies.

Mrs. T. Battle gave an update on Curriculum and Instruction.

There will be summer initiatives at the following schools:

- Inborden – Migrant and Homeless Program for PreK-5 students
- Enfield Middle – Summer Bridge for rising 6<sup>th</sup> graders
- William R Davie – Summer Bridge for rising 6<sup>th</sup> graders
- Southeast High – Summer Bridge for rising 9<sup>th</sup> graders
- Northwest High – Summer Bridge for rising 9<sup>th</sup> graders
- Northwest High – Race through the Jazz Era

Ms. Catherine Brooks shared the DPI Transition Team Updates with the topics remaining the same but the information is different.

Mrs. Gladys Walden presented to the board the following board policies that will be placed on the table for thirty (30) days for review:

- # 1510/4200/7270 School Safety *(updated)*
- # 1710-4021-7230 Prohibition Against Discrimination, Harassment and Bullying *(updated)*
- # 1720-4015-7225 Discrimination, Harassment and Bullying Complaint Procedure *(updated)*
- # 3000 Goals and Objectives of the Educational Program *(updated)*
- # 3420 Student Promotion and Accountability *(updated)*
- # 3450 Class Rankings *(updated)*
- # 3460 Graduation Requirements *(updated)*
- # 4315 Disruptive Behavior *(updated)*
- # 4318 Use of Wireless Communication Devices *(updated)*
- # 4353 Long-Term Suspension, 365 Day Suspension, Expulsion *(updated)*
- # 5040 News Media Relations *(Rescinds 8110, 8111)*
- # 5050 Emergency Closings *(Rescinds 2510 in part)*
- # 5070/7350 Public Records – Retention, Release and Disposition *(Rescinds 1300)*
- # 5071/7351 Electronically Stored Information Retention
- # 5100 Relationship with Other Governmental Agencies
- # 5110 Relationship with County Commissioners
- # 5120 Relationship with Law Enforcement *(Rescinds 6150)*
- # 5220 Collections and Solicitations *(Rescind 3341,3440,4576,6450, 6452,6730 - in part, 8320)*
- # 5230 Participation in Research Projects *(Rescinds 5036)*
- # 5240 Advertising in the Schools *(Rescinds 8500)*
- # 6227 School Meal Charges

Mrs. Gladys Walden asked for board approval for the policies that have been on the table for thirty (30) days.

Mrs. Debbie Hardy motioned to approve the policies that have been on the table for thirty days. Mrs. Susie Evans moved in second. Motion carried.

Dr. Elese Frederick asked for board approval for the Proposed 2011-2012 Board Meeting Schedule. Mrs. Gladys Walden motioned to approve the meeting schedule. Mr. Tyus Few moved in second. Motion carried.

Mrs. Tyrana Battle asked for board approval for the Federal Data Collection known as the Title I and Migrant Grant. We process the grant the same but we no longer use paper.

Mr. Tyus Few motioned to approve the planning document of the Data Collection as presented by Mrs. T. Battle. Mr. Clarence Carmon moved in second. Motion carried.

Dr. Elese Frederick presented to the board for approval of a proposed Four Day Work Week for the month of July. This proposal will allow the office to be closed on Friday; July 1, July 15, July 22 and July 29, 2011. All employees will be expected to work for four days at ten hours per day.

Mr. Tyus Few motioned to approve the work week as requested by Dr. Elese Frederick. Mrs. Gladys Walden moved in second. Motion carried.

Mr. Dan Harris presented for approval the new bid process for groceries and supplies to US Food Service.

Mr. Tyus Few motioned to approve the bid recommendations as presented. Mr. Clarence Carmon moved in second. Motion carried.

Budget Amendments for state, federal and child nutrition funds were presented by Charlene Jones for approval.

Mrs. Susie Evans motioned to approve the Budget amendments as presented by Ms. Charlene Jones. Mr. Clarence Carmon moved in second. Motion carried.

Mrs. Charlene Jones gave the board a summary of financial funds.

Mrs. Gladys Walden motioned to approve the financial update. Mrs. Susie Evans moved in second. Motion carried.

Audit Update presented by Ms. Charlene Jones. The auditor's timeline to finish 07-08 and 08-09 audit and issue the financial statement will be on or prior to July 15, 2011. Mrs. Susie Evans motioned to approve the audit update. Mr. Clarence Carmon moved in second. Motion carried.

### **Superintendent Comments**

Dr. Elease Frederick stated a Benefits Providers meeting was held at Enfield Middle School for all employees. The meeting was not well attended. The decision has been made to finalize the contract with Wellington our Benefits Provider.

- Attended Baccalaureate Service for Southeast High School 2011 Graduates held at Smith Chapel Baptist Church
- Student Attendance
- Teacher Absences
- End of Year Events
- Upcoming Superintendent's Evaluation Dates
- NC State Board of Education Resolution
- North Carolina State Board of Education article dated June 2<sup>nd</sup>
- Announcements
- Personnel Hearings – Monday, June 13, 2011
  - Board Retreat – August 3-5, 2011
  - Halifax County Schools Education Foundation Care Share Drawings June 9<sup>th</sup> @ 12:30 p.m.
  - Graduation

### **Board Comments:**

Mr. Tyus Few thanked everyone for coming out tonight. He will be the speaker at William R Davie Middle School Promotional Exercise at 9:00 a.m.

Mrs. Gladys Walden thanked everyone for coming this evening. She also thanked Dr. Frederick for mentioning the meetings held with the Benefits Providers. Mrs. Walden attended the awards program at Aurelian Springs and Enfield Middle.

Ms. Carolyn Hawkins shared with other board members the training events on behalf of the NC School Board Association. She would like to see the mission statement printed on the agenda.

Mrs. Susie Evans thanked everyone for coming out and hope that they have a joyful summer vacation.

Mr. Clarence Carmon thanked everyone for coming out tonight. He attended the Baccalaureate Service for Southeast High School 2011 Graduates at Smith Chapel Baptist Church.

Mrs. Debbie Hardy also thanked everyone for coming out. Congratulations to the student of the month. We have to stay faithful. Parents, help your children this summer. Have a safe and happy summer.

Dr. Donna Hunter was the kindergarten speaker at Hollister, attended PTA at Hollister Elementary, attended Community Forum at Scotland Neck, Chamber of Commerce Meeting, Board Work Session, May Day at Eastman, Class of 1964 Reunion at Brawley. Attendance for staff and children is very important. To succeed it's going to take all of us.

Mrs. Gladys Walden made a motion to adjourn at 8:40 p.m. Mr. Tyus Few moved in second. Motion carried.

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Board Chair

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Secretary

July 5, 2011